Broad Agency Announcement (BAA) Information Delivery System (BIDS)

HSARPA Research Announcement RA-03-01
Bidder's Conference

BIDS Process Overview
Responding to this RA

September 29, 2003

RA Package Highlights

- **ALL submissions through BIDS**
  - Includes (placeholder) records for Classified submissions to establish Document Identifier for tracking
- **5 Major Technical Topic Areas (TTA-1 through 5)**
- **White Paper Submissions (strongly encouraged) due no later than October 24, 2003**
  - 4:00 PM EST - **<<Regardless of classification>>**
  - Includes receipt of submission *and* creation of BIDS record
  - Favorable submissions from WP will be given 30 days from acceptance for subsequent submission or December 5, 2003 whichever is longer
- **Full Proposal Submissions due no later than December 5, 2003**
  - *TTA-1-FP though 5-FP* will be available after October 24, 2003
  - 4:00 PM EST **-- <<Regardless of classification>>**
  - Includes receipt of submission *and* creation of BIDS record
- **Responses to submitters via mail or email through BIDS registration POC <u>at the discretion of HSARPA</u>**

ALL submissions must follow RA-03-01 package instructions to avoid disqualification or delay!

BAA Information Delivery System (BIDS)
URL: https://www.bids.tswg.gov

- **BIDS is an electronic distribution and response system for Solicitation Announcements.**
- Web enabled Information Flow
    - Open access to download BAA packages/Reference Materials
    - Rapid upload of response data from registered submitters
    - Paperless and e-commerce secure (SSL) transmissions
    - Immediate process notifications to participants (via Email or on-line status)
- Internal Validation/Collaboration
    - Rapid and controlled distribution to Government requirement and mission area team (s)
    - Process and tracking control: assists in evaluator input by established deadlines
    - Immediate on-line status to group leaders

ANNOUNCEMENT -> REQUEST -> RESPONSE -> AWARD

BIDS Home Page

www.bids.tswg.gov

Menu bar

- **Public Access**
- **Available 24/7**
- **SSL encrypted**
- **Unclassified information only!**
- **Section 508-compliant**

Panels

Downloads
RAs = BAAs
Reference Materials

Help Request!

Download Information

Home	Download BAAs	Help	FAQs		**Downloads**

BAAs

Reference Materials

Download BAAs

(Menu bar or Downloads panel)

Reference Materials

Download BAAs:

Release Date	BAA	Excerpt	Close Date*
09/23/2003	RA-03-01 (DSBCC) (2140 Kbytes)	This Research Announcement (RA) is issued by the Homeland Security Advanced Research Project Agency (HSARPA) for the Detection Systems for Biological More...	12/05/2003*
06/05/2003	03-Q-4110 (D... ...82 Kbytes)	TSWG and DARPA Advanced Beacon BAA. More...	CLOSED
05/14/2003	DAAD05-0... (130 Kbyte...	...s for Chemical, Biological, ...Countermeasures (CBRNC), ...Improvised Device Defeat More...	CLOSED
03/05/2003	DAAD05-0... (199 Kbyte...	...hemical, Biological, Radiological ...sures ...Survi...	CLOSED
03/04/2003	03-Q-4070	...explos... ...tructu... Protection (PP), Physical S More...	
07/24/2002	02-Q-4738 (Rev1) (101 Kbytes)	Interest areas: Improvised Devic... Protection (PP), Investigative Su... Tactical Operations support Mor...	
03/05/2002	02-Q-4702 (118 Kbytes)	No BAA excerpt available. More...	
10/23/2001	02-Q-4655 (ATL) (84 Kbytes)	No BAA excerpt available. More...	

Download HSARPA RA package

* The Close Date listed above represents the last day initial submissions will be ac... within a BAA may have a due date in advance of the BAA Close Date. Refer to da...

Reference Materials

Title	Date Posted
APBI Reference	
BAA Process 2003 (892 Kbytes)	02/20/2003
Submitter Training (800 Kbytes)	02/21/2003
TSWG APBI Introduction (2522 Kbytes)	02/21/2003
Transition and Commercialization (618 Kbytes)	02/21/2003
APBI Reference Guide (234 Kbytes)	02/21/2003
CBRNC Requirements (52 Kbytes)	02/21/2003
ED Requirements (13 Kbytes)	02/21/2003
ISF Requirements (16 Kbytes)	02/21/2003
PP and TOS Requirements (16 Kbytes)	02/21/2003
PS Requirements (30 Kbytes)	02/21/2003
IP Requirements (17 Kbytes)	02/21/2003
IDD Requirements (12 Kbytes)	02/21/2003
Evaluator Training Brief (993 Kbytes)	07/09/2003
Document Format	
Quad Chart Format (PPT) (65 Kbytes)	03/10/2003
Quad Chart Template (PDF) (19 Kbytes)	03/10/2003
HSARPA	
RA-03-01 Appendices (943 Kbytes)	09/24/2003

Download reference documents

Registration

Account Center

UserName:

Password:

Login

Forgot My Password
Register

Register

Cancel

Registration
Fields marked with an asterisk (*) are required.

Registration Information

*Registration Type:	⊙ Submitter ○ Evaluator
*User Name:	
*Password:	
*Confirm Password:	

Point of Contact Information

*First Name:	
*Last Name:	
*Company Name:	
Department:	
Position:	
*Street Address:	
*City:	
*State:	State is required only if the c
	Select a State
*Zip Code:	
*Country:	United States
*Phone Number:	
Fax Number:	
*Email Address:	
Comments:	

User Name: Used for login and in

Company Information

Legal Business Name or Doing Business As (DBA):	
CAGE Code:	
	To register for a CAGE code, go to the
NCAGE Co (Foreign c	
DUNS Nur	
Plus 4:	
*Business (Check all	

User Name and Password are _user_ selected during registration.

User name validation is automated and must be unique from other users.

□ Woman Owned Business
□ Educational Institution
□ Nonprofit Institution
□ Research Institution
□ Government [Government Type ▾]
□ Other [_____]

| *Business Location: | Select a Location ▾ | Select Foreign Country ▾ |
| *Congressional District: (State and District Number) | Select a State ▾ | Select a District ▾ |

Search by zip code at: www.house.gov/house/MemberWWW.html

Submit

Account Approval

BIDS Registration Successful

Your registration form was successfully submitted. You will receive an e-mail notification when your account has been approved.

OK

- *Password Reset automated if User Name and email address match BIDS registration.*

- *Submitter accounts auto-approved*
- *BIDS provides immediate feedback*
- *It may take several minutes for account to be activated*

BIDS - Password Reset - Microsoft Internet Expl...

Cancel

Password Re

Please complete the fo... orm and your password will be reset and emailed to

User Account Information

User Name: [   ]

Email Address: [   ]

Submit

Same User Name for Login.

Same as email for that User Name in BIDS registration.

Submitter Log-In

Login

Reset Password

Anonymous User - Public

Update Account

Change Password

Submitter Logged In

Respond to BAA

Submitter Tools
Respond to BAA
My Submissions

Respond to BAA

Create for ALL submissions!

View Previous | View Next

Show BAA#:
02-Q-4738 (Rev1)
DAAD05-03-T-0024 (DHS)
RA-03-01 (DSBCC)

Respond to BAA:
Please Select Requirement to Respond to.

RA-03-01
TTA-1-WP Band Autonomous Network
TTA-2-WP Rapid Autom... ...ological Identification System (RABIS...
TTA-3-WP Autonomous Rapid Facility Chemical Agent Detector (ARFCAM)
TTA-4-WP Lightweight Autonomous Chemical Identification...
TTA-5-WP Portable High-throughput Integrated Laboratory I...

Select Requirement TTA-1 through 5

Select RA-03-01

Checklist for Submissions
Please check your submittal for the following requirements to ensure compliance with the BAA:
File must be in the format requested in the BAA package.

The first page o...
Area, Requiren...

The Header m...
Document Iden...
1234; RCV-824...
Tracking (SIT)...

Digital files mu...
described in th...
underscores (...
may not have s...

Graphic Image...
display and do...

File size must...

See the BAA ... for additional information and detailed requirements.

Press **OK** to continue or **Cancel** to cancel submission upload.
OK | Cancel

Submission Checklist
(Correct ID, format, etc.?)

Reminders:
- **No special characters or spaces in file names**
- 500 KB file size limit
- Label submission
- Unclassified only

Submission Form - Document IDs

Note: Please review the BAA to be aware of any recent revisions.

BAA #	RA-03-01
Requirement:	TTA-3-WP Autonomous Rap... ...y Chemical Agent Detector (ARFCAM)
User Name:	VEND
Submission Date:	09/25/2003
Proposal Title:	ENTER DOCUMENT TITLE
Submitter Internal Tracking #:	HSARPA-TTA-3-WP-VEND- ENTER SIT#

The SIT# is a company internal tracking number. Place the cursor in t... the submittal. See FAQ section ...ion Preparation for clarification on co...

Submission Title

Submitters must enter SIT#
This is the only part of the Document Identifier not auto generated by BIDS.

Only one proposal can be submitted to the same requirement from each Team.

Full Document Identifier must appear in submission documents
(HSARPA-TTA-3-WP-USERNAME-SIT#)

Submission Form – contd

Enter the total $ value of HSARPA funding requested.

Unclassified attachments ONLY!

Submission Date:

Proposal Title:

...ility Chemical Agent Detector (ARFCAM)

Submitter Internal Tracking #:

HS...-3-WP-VEND-

The S... a company internal tracking number. Place the cursor in the te... the subm...al. See FAQ section Submission Preparation for clarification on completing this naming pro...

Total Cost Estimate:

US$

For more information on submission preparation refer to the **Downloads** panel of the home page: BAAs and/or Reference Materials

Session timeout is 1 hour.

Comments:

Comment: For classified submissions indicate: Submittal sent via BAA package instructions for Classified submittals.

Attach Submittal
(500KB max per file)

Success Message
Submitters are responsible for verifying file attachments

Attachment:

Browse...

Attach More Documents   Submit for Processing

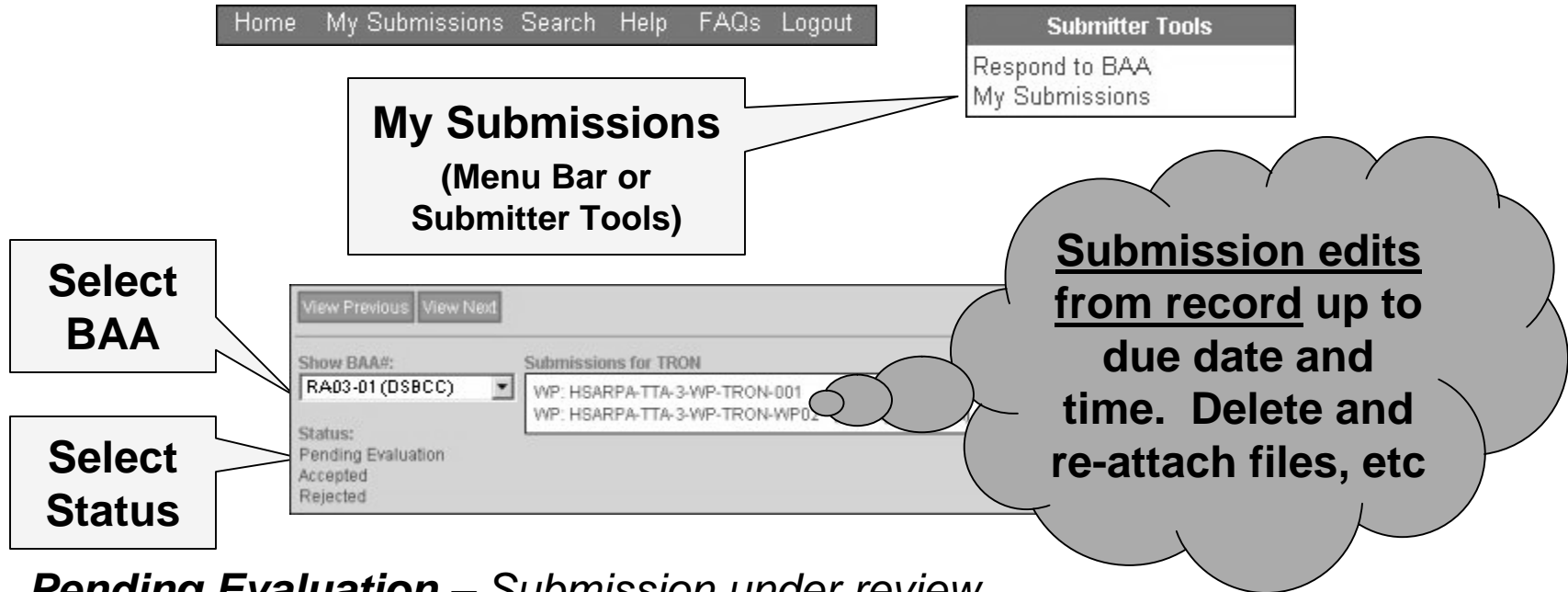BIDS Submission - Successful

Your Submission has been successfully subm...
Full Proposal

It is recommended that you click ... below to test your uploaded ...ment(s)
TechProp.pdf; CostProp.pdf

Note: If you need to reattach a document, you must first remove the current attachment, submit your changes, and **then** reattach the new document.

Attach more files.
Don't forget to SUBMIT!

Submission Status

Home   My Submissions   Search   Help   FAQs   Logout

Submitter Tools
Respond to BAA
My Submissions

My Submissions
(Menu Bar or Submitter Tools)

Select BAA

Select Status

Submission edits from record up to due date and time. Delete and re-attach files, etc

View Previous   View Next

Show BAA#:
RA03-01 (DSBCC)

Submissions for TRON
WP: HSARPA-TTA-3-WP-TRON-001
WP: HSARPA-TTA-3-WP-TRON-WP02

Status:
Pending Evaluation
Accepted
Rejected

- ***Pending Evaluation*** – *Submission under review*

- ***WP Feedback*** – *HSARPA intends to **encourage** subsequent preparation of a Full Proposal (Accept with Next submission) or **discourage** based on feedback to submitter (Accept with NO Next Submission)*

- ***Full Proposal Feedback*** – *HSARPA Award (Accept) or not-selected (Rejected)*

Status may be provided to submitters via other means at the discretion of HSARPA. BIDS status may not reflect document status.

Help and FAQs

Home   My Submissions   Search   Help   FAQs   Logout

Help and FAQs
(Menu Bar)

View Previous | View Next | Expand All | Collapse All | Close Help

BIDS On-Line Help

** Your session with the server will timeout after 60 minutes of inactivity.**
Please save your work frequently.

Click ▶ to expand a category. Click ▼ to collapse a category.

▶ Adobe Acrobat
▶ BAAs
▶ FAQs
▶ Internet Browsers
▶ Login/Logout
▶ Reference Materials
▼ Registration
  ▶ Registering for a BIDS Account
    Rejecting a Registration Request
  ▶ Editing Your Contact Informati...
    Changing Your Password
    Resetting Your Forgotten Password
▶ Reports
▶ Searching
▶ Submissions

Select help topic to view step-by-step instructions

View Previous | View Next | Expand All | Collapse All | Close FAQs

BIDS FAQs

Click ▶ to expand a category. Click ▼ to collapse a category.

▶ Doing business with the Government
▶ Foreign Entities
▶ General Questions
▼ Submission Preparation
  🖻 What is a Submitter Internal Tracking Number (SIT)?
  🖻 What is a CompanyID?
  🖻 Did the Government specifically mean to e... formats other than GIF/JPEG with the BAA statement, "graphic images inserted in... document should be in a file format (GIF/JPEG) that will minimize file size and su... ar SVGA display and document printing"?
  🖻 What is a Document Identifier?
  🖻 The 02-Q-4655 BAA PACKAGE states t... Office 98 format. Since Office 98 canno... earlier versions (e.g., Office 95/Word 95... the format requirement to be "no later than Office 9...
▶ Submissions By Individuals

Select FAQ to view answer

Submission Format

– Microsoft Office Word 2000 or PDF or Excel

– Minimum Single space; 12-point font

– Printable and not password protected

– Multiple file upload for a single submission record allowed (if needed)

– 500 KByte limit per file

  • No spaces or special characters in the uploaded file name

– Document to Include Document Identifier from BIDS submission record

See RA-03-01 for specific requirements.

Key BAA Points

- **Read the RA Package Instructions and Requirements**
  - Required formats are *required*
    - File type and size
    - File name must not have spaces or special characters
  - Include relevant elements for that TTA / requirement
- **Closing date and times enforced by BIDS**
- Submit to the correct announcement: HSARPA-03-01 and specific TTA
- Must have BIDS submission record for classified submittals
  - Must be received by due date and time
- Document Identifier comprised of BAA_ID-REQT_ID-USERID-SIT
  - **Example: HSARPA-TTA-1-VEND-0703JT-WP**
    - Where:
      - » VEND is the submitter USERNAME
      - » 10703JT-WP is the submitter's internal tracking number for that submission
      - » Underlined portion auto-generated based on upload location and Username
- Include entire Document Identifier on the submission for tracking purposes
- **Register and submit early to avoid last minute deadline surprises!**

Key Points of Contact

- Questions regarding the solicitation:
  - **HSARPA.Queries_about_Solicitations@hq.dhs.gov**
- Questions regarding classified submissions:
  - **Robert.c.sullivan@dhs.gov**
- Questions regarding BIDS use or problems:
  - URL: www.bids.tswg.gov
  - HELP REQUEST at the bottom of web page
  - **BIDSHelp@tswg.gov**

See RA-03-01 for specific instructions.